

# WINDSOR PLYWOOD - MARLBORO - SHOP ORDER FORM

NAME _____	DATE _____ DATE REQ'D _____
ADDRESS _____	SALESPERSON _____
PHONE (RES) _____ (BUS) _____	DATE CUSTOMER CONTACTED _____
PRICE QUOTED _____	SPOKE TO WHOM _____
SHOP CHARGES _____	SUPPLIER _____ P.O.# _____
DEPOSIT PAID _____ INV.# _____	FREIGHT CHARGE: YES _____ NO _____
BALANCE DUE _____ INV.# _____	PICK UP _____ DELIVER _____

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT

DETAILS	

LOCKSET MEASUREMENTS	HINGE MEASUREMENTS	SWING (As seen from outside)
<p style="text-align: center;"><b>Machining Specifications for Deadbolt</b></p>	<p style="text-align: center;"><b>HINGE RADIUS</b></p> <p>1/4" <input type="checkbox"/></p> <p>5/8" <input type="checkbox"/></p> <p style="text-align: center;"><b>HINGE DIMENSIONS</b></p> <p>3 1/2" x 3 1/2" <input type="checkbox"/></p> <p>4" x 4" <input type="checkbox"/></p> <p>OTHER _____</p>	<div style="text-align: center;"> <p>LEFT INSWING <input type="checkbox"/></p> </div> <div style="text-align: center;"> <p>LEFT OUTSWING <input type="checkbox"/></p> </div> <div style="text-align: center;"> <p>RIGHT INSWING <input type="checkbox"/></p> </div> <div style="text-align: center;"> <p>RIGHT OUTSWING <input type="checkbox"/></p> </div>
<p style="text-align: center;"><b>Machining Specifications for Lockset</b></p>		

CUSTOMER SIGNATURE: _____	DATE: _____
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CARPENTER	DATE COMPLETED	TOTAL SHOP TIME